

Administrative Review Report

HOPEWELL TWP BD OF ED-011-02270 – Cumberland County

Findings and Corrective Action:

Site Name	Hopewell Crest	
Form Name	On-Site Assessment Tool	
Question #	126	
Due Date	05/05/2017	
Corrective Action Status	CAP Submitted	
Corrective Action History	Flagged Lea Berry 04/04/2017 10:20 AM	Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. Please indicate on the corrective action (CA) the date of correction for all application errors.
Site Name	Hopewell Crest	
Form Name	On-Site Assessment Tool	
Question #	810	
Due Date	05/05/2017	
Corrective Action Status	Flagged	
Corrective Action History	Flagged Lea Berry 04/04/2017 10:20 AM	The current USDA non-discrimination statement must be included on all program materials/documents distributed to households or posted on the SFA's website. The current statements [regular and shortened version for limited space (Form #213)], are available on the Department of Agriculture Forms web site or at the following link: http://www.fns.usda.gov/fns-nondiscrimination-statement . A letter goes home to the parents explaining the lunch and breakfast programs and how to pre-pay in the beginning of the year. The non-discrimination statement needs to be added to that letter. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.
Site Name	HOPEWELL CREST	
Form Name	On-Site Assessment Tool - Site	
Question #	402	
Due Date	05/05/2017	
Corrective Action Status	Flagged	
Corrective Action History	Flagged Lea Berry 04/04/2017 10:20 AM	Portion sizes offered for each required lunch component must meet daily and weekly minimum requirements for the appropriate grade group (K-5, 6-8, K-8, 9-12). When planning menus, refer to the Lunch Meal Pattern Charts, available on the Department of Agriculture Forms web site for specific requirements. On the day of review, Spinach salad was self-serve and the students were not taking enough during the first line to equal 3/4 cup. This was corrected for the rest of the lines by cupping the salad in boats so the students would get the 3/4 requirement. This is a portion issue. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.
Site Name	HOPEWELL CREST	
Form Name	On-Site Assessment Tool - Site	
Question #	603	
Due Date	05/05/2017	
Corrective Action Status	Flagged	
Corrective Action History	Flagged Lea Berry 04/04/2017 10:20 AM	Technical assistance for areas of concern for lunch is indicated on the On-Site Dietary Specifications Assessment Tool. Refer to the assessment tool for the specific information.

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Site Name	HOPEWELL CREST	
Form Name	On-Site Assessment Tool - Site	
Question #	1105	
Due Date	05/05/2017	
Corrective Action Status	Flagged	
Corrective Action History	<p>Flagged Lea Berry 04/04/2017 10:20 AM</p>	<p>All food and beverage items sold a la carte to students during the school day must meet Smart Snack requirements. The requirements apply to items sold anywhere on the school campus (including but not limited to the cafeteria, vending machines, school store, etc.) The Alliance for a Healthy Generation calculator can be used to determine if a food or beverage meets Smart Snack requirements. A link to the calculator is available under Resources in SNEARS. On day of review a fruit rollup was being sold which was not smart snack compliant. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>